

Internal Quality Assurance Cell (IQAC)

Mangaldai College, Mangaldai – 784 125

E-mail : mciqac@gmail.com

Minutes of IQAC meeting (Held Online)

Date: July 21-2020

Time: 3pm



Agenda:

1. Academic matters of the college.
2. To discuss about the admission for New Session
3. Miscellaneous

Due to Covid-19 restrictions, the meeting today is being held online. The Principal requested co-operations and suggestions from all the honourable members of the IQAC. After discussion, the meeting adopted the following resolutions unanimously.

Resolutions:

1. As the academic session has got extended due to the Pandemic situation, all faculty members are to be conveyed to keep students engaged in study.
2. The admission for the new session will be held completely in online mode and the Principal is requested to form an Admission Committee.
3. The meeting discussed the present class routine of the college and after a threadbare discussion resolved to modify the college routine and the following teachers are entrusted with the responsibilities to prepare the college class routine.

I. Mr. Bhupen Haloi, HoD, Philosophy (Convener)

II. Mr. Paresb Kr. Sarma, Co-ordinator, IQAC (Member)

III. Mr. Anupam Thakuria, Asstt. Co-ordinator, IQAC (Member)

3. The meeting discussed on the last year college budget (2018-19) and resolved to constitute a budget committee taking the following faculties as members of the budget committee,

I. Mr. Santosh Borkakati, Assistant Professor, Department of Economics, (Convenor).

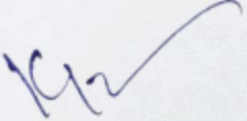
II. Mr. Issa Ram Nath, Assistant professor, Department of Political Science (Member).

III. Dr. Pabitra Kumar Nath, Assistant Professor, Department of Geography (Member).

4. Interviews for different posts of Assistant Professor should be expedited.

At the end of the meeting the Principal offered vote of thanks to all the members for their active participation and valuable suggestions.

Total Members Present= 10.


Principal
Mangaldai College
Mangaldai

ACTION TAKEN REPORT



1. Departments have completed Sessional Examination in online mode.
2. One Week Faculty Development Programme on Moodle Learning Management System has been organised by the IQAC in collaboration with Spoken English, IIT Bombay from 16-07-2020 to 20-07-2020.

(Paresb Kr. Sarma)
Co-ordinator, IQAC
Mangaldai College.

Co-ordinator
IQAC
Mangaldai College, Assam

Principal
Mangaldai College
Mangaldai

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Minutes of IQAC Meeting with HoDs

Date: November 17 -2020

Time: 1pm

Venue: IQAC Office



Agenda:

1. To discuss about the problems of running both online and physical classes.
2. To discuss about syllabus coverage.
3. Conducting internal assessment.
4. Miscellaneous

The Principal chaired the meeting and requested co-operations and suggestions from honourable HoDs and members of the IQAC. After discussion, the meeting adopted the following resolutions unanimously.

Resolutions:

1. As per directive of education department, the physical classes are to be conducted in a staggering manner and different semesters will attend class on alternate days.
2. Since attending physical is voluntary, online classes are to be held for students not attending offline.
3. Faculties are requested to carry on online classes for coverage of syllabus.
4. Departments are asked to conduct parent-teacher meet.

At the end of the meeting, the Principal offered vote of thanks to all the members for their active participation and valuable suggestions.

Total Members Present= 25

Principal
Mangaldai College
Mangaldai



ACTION TAKEN REPORT

1. Admission for new session has been done online in the month of August, 2020.
2. A E-Quiz competition has been organised on 15th August, 2020, by the Department of Computer Science & IT in association with IQAC on the occasion of Independence Day.
3. Interviews for different posts of Assistant Professors are held and their appointment processes are going on with the education department.
3. A Orientation Programme on "Youth as Agent of Behavioural Change" was organised in association with Youth Red Cross Unit, Mangaldai College & Red Cross, Darrang District Branch, on 12th November, 2020.
4. New Class Routine prepared as per the requirement of CBCS curriculum.

(Paresh Kr. Sarma)
Co-ordinator, IQAC
Mangaldai College.

Co-ordinator
IQAC
Mangaldai College, Assam

Principal
Mangaldai College
Mangaldai

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Minutes of IQAC Meeting with Cells

Date: December 28 -2020

Time: 2 pm

Venue: IQAC Office



Agenda:

1. To review the functioning of various cells of IQAC.
2. Miscellaneous.

The meeting has been convened to consult with various Cells of IQAC to reorient their functioning due to the disruptions caused by the pandemic. After discussion, the meeting adopted the following resolutions unanimously.

Resolutions:

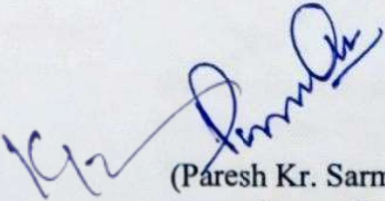
1. Cells will return to their normal work as restrictions are increasingly relaxed by the government.
2. Faculties should be encouraged to publish research articles in peer reviewed indexed journals.
3. A felicitation programme for students with outstanding results will be held on 9th January, 2021.
4. Cells and Departments are requested to organised various programmes both online and offline.

At the end of the meeting, the Principal offered vote of thanks to all the members for their active participation and valuable suggestions.

Total Members Present= 25

ACTION TAKEN REPORT

1. A training programme for teachers and students on Tabacoo Free Educational Institution & COTPA Act was held on 27-10-2020.
2. Human Rights Day has been observed on 10-12-2020 with Education Department with a talk on Human Rights Education.
3. "WARRIORS" An Awareness Programme on Women Empowerment has been held on 14-12-2020.


(Paresh Kr. Sarma)
Co-ordinator, IQAC
Mangaldai College
Mangaldai

Principal
Mangaldai College
Mangaldai

Co-ordinator
IQAC
Mangaldai College, Assam

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Minutes of IQAC Meeting

Date: March 3 -2021

Time: 2 pm

Venue: IQAC Office



Agenda:

1. Assessment of AQAR preparation.
2. Assessment of academic activities.
3. Miscellaneous.

The Principal chaired the meeting and requested co-operations and suggestions from honourable members of the IQAC. After discussion, the meeting adopted the following resolutions unanimously.

Resolutions:

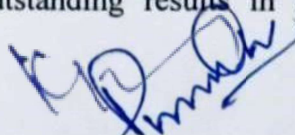
1. For smooth data collection and documentation, the meeting resolves to distribute criteria-wise imputes to seven different teams.
2. The meeting decided to carry-out more academic activities and requested the faculty members to increase their publications.
3. A one day Talk Programme on “Role of Women in Freedom Movement of Assam” will be organised in association with Women’s Studies Research Cell of Mangaldai College on 12-03-2021.
4. To celebrate the 75th year of independence, a Talk Programme on “Freedom Struggle of India- A Unique Way” will be organised by IQAC on 12-03-2021.
5. A awareness programme on Road Safety will be organised on 12-03-2021.

At the end of the meeting, the Principal offered vote of thanks to all the members for their active participation and valuable suggestions.

Total Members Present= 25

ACTION TAKEN REPORT

1. The Felicitation Programme for students with outstanding results in BA/BSc final examination, 2020, has been held on 9th January, 2021.
2. Five new permanent faculties have joined the college.


(Paresh Kr. Sarma)
Principal
Co-ordinator IQAC
Mangaldai College.
Co-ordinator
IQAC
Mangaldai College, Assam

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Minutes of IQAC Meeting

Date: June 30 -2021

Time: 1 pm

Venue: IQAC Office



Agenda:

1. Assessment of course progress.
2. Internal assessment.
3. Miscellaneous.

The Principal chaired the meeting and requested co-operations and suggestions from honourable members of the IQAC. After discussion, the meeting adopted the following resolutions unanimously.

Resolutions:

1. Due to 2nd wave of Covid-19, faculties are requested to cover the syllabus on online classes.
2. Departments are asked to held Sessional examination online.
3. A state level webinar on Intellectual Property Rights in the Context of Sustainable Development will be held on 05-07-2021.
4. Faculties are requested to submit their Annual Appraisal Reports.

At the end of the meeting, the Principal offered vote of thanks to all the members for their active participation and valuable suggestions.

Total Members Present= 10

ACTION TAKEN REPORT

1. National Webinar on Regulation and Restoration of Ground Water for Environmental Concern has been organised by Zoology department on 05-06-2021.
2. A state level Webinar on "Students stress and its Management During and After Lockdown" held on 14-06-2021.

(Paresh Kr. Sarma)

Co-ordinator, IQAC
Mangaldai College.

Principal
Mangaldai College
Mangaldai

Co-ordinator
IQAC
Mangaldai College, Assam